

SOCES PTSA

Association Meeting Agenda

2/12/2021 - 8:30 AM - Zoom ID 5888100306

1. CALL TO ORDER	Cybele Constantin, President
2. APPROVAL OF MINUTES	Review minutes
3. FINANCIAL REPORTS	Treasurer: Cathy Kohm
4. a. Bank Balance c. Tax Update c. Presentation of Bills	
5. Report of the Executive Board	<ul style="list-style-type: none">The Board recommends that the PTSA allow the Senior Class (class of 2021) to conduct community nights fundraising through February and the Junior Class (Class of 2022) can start fundraising in March. <i>Rationale: Tradition at school. Allows groups to have equal opportunity to vendors (many have limitations on frequency of events (1 per year per entity)</i>
6. President/ VP Updates: <ul style="list-style-type: none">Communications31st District InformationLAUSD	<ul style="list-style-type: none">Jessica Strong requested the PTSA provide \$100, \$50, \$25 CASH VISA gift cards to the spelling bee winners. She was advised that CASH was not the favorable option for students. President agreed to investigate further on possibilities. President will report
7. Committee Reports	
8. UNFINISHED BUSINESS	
9. NEW BUSINESS	<ul style="list-style-type: none">Election of a Nominating CommitteeSpelling bee
10. ADJOURNMENT	
Announcement	Next Meeting: April 9, 2021 (Election Meeting)

SOCES PTSA Association Meeting
November 13, 2020 at 8:30 AM via Zoom

Attendees: See Meeting Roster.

Call to Order: President Cybele Constantin called the meeting to order at 8:36 AM.

Approval of Minutes: Minutes from the September 11, 2020 Association Meeting were reviewed and will stand as presented.

Financial Reports: Cathy Kohm presented. The Treasurer's Report and SOCES PTSA Budget to Actual report were reviewed. Balance in Chase as of November 11, 2020 was \$147,523.27. Excluding funds held in trust for Clubs and Classes of \$72,766.05, \$25,000 set aside for Emergency Fund FY 2021-21, and \$25,000 set aside for Start-Up Funds for FY 2021-22, spendable cash as of November 11, 2020 was \$24,530.68 and Budgeted amount is \$26,462.60. Financial Reports will be filed for audit.

Motion: Cathy Kohm moved to approve Check Nos. 2884 through 2886 as reflected on the Treasurer's Report. **Adopted.** Check No. 2879 was lost in transit when the PTSA Council Treasurer moved offices so it is considered void. Our Unit's taxes have been prepared by the accountant and will be mailed this weekend. Upcoming expenses, which have all been pre-approved, are \$250 for the accountant, \$10 for state fee and \$25 for charitable trust renewal fee. Other pre-approved upcoming expenses include office supplies that Trinyon Heck is purchasing and the school and art supplies for at-risk kids that Seta Margossian purchased.

Report of the Executive Board:

- a. PTSA received a communication from Jennifer Crockett requesting financial support for PE curriculum/Yoga Classes. She was referred back to Principal McGrath for approval/further review to ensure that we would not interfere with any bargaining unit contracts. Principal McGrath will let us know if assistance is needed from the PTSA.
- b. The PTSA Executive Board approved the Calendar of PTSA meetings.

Committee Reports:

- a. **Parent Center:** Seta Margossian presented. Seta continues to hold office hours and hosts workshops on Wednesdays when there are no District meetings. The District is preparing for school re-opening and has opened certain areas for COVID testing, including testing on Saturdays. The deadline to submit Magnet applications is November 20. Next Wednesday, November 18 at 6 PM is the Reseda Community of School Meeting. Seta has created school and art supply packets for at-risk students with generous donations from Cathy Kohm and purchased items.
- b. **Teacher Liaison:** Kris Rogers presented. Ms. Rogers provided a list of all staff members who have lost immediate family members since the beginning of the pandemic. Viktoria Fayngersh's father died recently from COVID and former Principal Hernandez passed away.
- c. **Membership Update:** Cybele Constantin presented. We currently have 148 members, including 100% of teachers.
- d. **Spooky Knights Film Contest:** Cybele Constantin presented. Our film contest featured 38 minutes of spooky films, including ASL and animation. Cybele thanked Trinyon Heck and

Nicole Block for their hard work. The winning filmmakers will get an official screening of their films.

e. **Senior Class Activities:**

- 1) The Give Butter campaign is live (<https://givebutter.com/SOCESClassof2021>). A direct giving campaign is also an option for the 5th and 8th Grade Classes.
- 2) Chef Avila will be conducting a Zoom Cooking Class for \$7. The list of ingredients will be posted on the TEAM SOCES website.
- 3) Community Restaurant (Take-out) Night is being scheduled with information to follow.

New Business:

- a. President Cybele Constantin stepped aside to allow Vice President Trinyon Heck to preside over the meeting. **Motion:** Cybele Constantin moved that PTSA adopt the same Scholarship Guidelines as the Booster Club so that the PTSA and the Booster Club can act uniformly in joint support of students in need. **Adopted.**
- b. In prior years, we have had TEAM SOCES meetings the second Friday of every month. We will resume that practice and PTSA will give updates at the TEAM SOCES meetings held on dates that are not official Association Meeting dates.

Meeting adjourned at 9:11 AM

Kim Gohata, Secretary

Date	Number	Name	Memo/Category	Amount	Voided	Cleared
11/13/2020	2887	Ross-Stern & Associates	Tax Form Prep	\$ 250.00		
11/13/2020	2888	Franchise Tax Board	#8026983 2019 Form 199	\$ 10.00		
11/13/2020	2889	Registry Of Charitable Trusts	Annual Registration Renewal Fee	\$ 25.00		
11/13/2020	2890	Seta Margossian	At Risk / Homelessness	\$ 173.29		
11/13/2020	2891	Trinyon Heck	Bereavement	\$ 21.31		
2/6/2021	2892	Cybele Constantin	Welcome Back to School	\$ 471.25		
2/6/2021	2893	Trinyon Heck	Bereavement and Spirit Incentives	\$ 82.00		

Total \$ 1,032.85

Outstanding Checks

6/30/2020	2879	Los Robles Council PTSA	51 Members	\$ 318.75		No
11/13/2020	2890	Seta Margossian	At Risk / Homelessness	\$ 173.29		No
11/13/2020	2891	Trinyon Heck	Bereavement	\$ 21.31		No
2/6/2021	2892	Cybele Constantin	Welcome Back to School	\$ 471.25		No
2/6/2021	2893	Trinyon Heck	Bereavement and Spirit Incentives	\$ 82.00		No

Total \$ 1,066.60

Received but not yet deposited or recorded for the Class of 2021

Panda Express..... \$ 79.86 Check # 0075281
The Stand \$132.15 Check # 31181

Balance in Chase as of 02/07/21	\$ 147,705.38	Starting Balance in Chase 07/2020	\$ 150,548.01
In Trust for Clubs and Classes as of 02/07/21		\$ 73,340.75	
Set Aside for Emergency Fund FY 2020-2021		\$ 25,000.00	
Start Up Funds to Support FY 2021-2022		\$ 25,000.00	
		Starting Bal in Gen Funds 7/2020	\$ 28,078.13

INCOME

Administration	Actual	Projected	Expense	Loss/Profit
Donations	\$ 620.85	\$ 2,500.00	\$ -	\$ 620.85
PayPal	\$ 335.33		\$ 27.46	
Membership Total: 149	\$ 201.91	\$ 450.00		\$ 201.91
Paper: 3 = \$11.25				
PayPal: 46 = \$164.41				
Totem: 7 = \$26.25				
GF Transfer for Faculty, Teachers, Staff: 95 = \$356.25				
Spirit Wear	\$ 58.34	\$ 400.00		\$ 58.34
Square Deposits	\$ -	\$ -	\$ -	\$ -
Fundraisers	Actual	Projected	Expense	Loss/Profit
Amazon Smile	\$ 221.25	\$ 400.00	\$ -	\$ 221.25
Box Tops		\$ 400.00	\$ -	\$ -
Fall Festival				\$ -
Fall Fundraising Event				\$ -
Fall Used Book Sale				\$ -
Game Night				\$ -
Ice Cream				\$ -
Movie Night Virtual			\$ -	\$ -
Pizza				\$ -
Spring Used Book Sale				\$ -
Non-Unit Income	Actual	Projected	Expense	Loss/Profit
Council, District, State & Nat'l Memb: 142	\$ 887.50	\$ 750.00	\$ 875.00	\$ 12.50
Outstanding Totem : 7 \$43.75				
INCOME SUMMARY	\$ 2,325.18	\$ 4,900.00	\$ 902.46	\$ 1,422.72

EXPENSE

Administration	Actual	Budgeted	GF Transfer	Variance
Back to School Teacher Luncheon / Gifts	\$ 2,937.26	\$ 3,000.00	\$ 3,000.00	
Membership Faculty, Teachers, Staff: \$950				
Hospitality Meetings Consolidated		\$ 600.00	\$ 600.00	
Membership Incentives		\$ -	\$ -	
Membership / Office Supplies		\$ 500.00	\$ 500.00	
Movie Licensing		\$ -	\$ -	
Parent Center Office Needs		\$ 200.00	\$ 200.00	
Postage Expense		\$ 600.00	\$ 600.00	
Print and Copy @ SOCES		\$ 150.00	\$ 150.00	
PTA Dinner		\$ 1,000.00	\$ 1,000.00	
PTA EZ Acctg Program (paid before 7/20)	\$ 139.00	\$ 179.00	\$ 179.00	\$ 40.00

Registration and Tax Fees	\$ 285.00	\$ 500.00	\$ 500.00	
Spirit Wear		\$ 200.00	\$ 200.00	
Sunshine/Rainy Days Gifts	\$ 204.27	\$ 1,000.00	\$ 1,000.00	\$ 795.73
Teacher Appreciation Week		\$ 3,000.00	\$ 3,000.00	
Teacher of the Year Gift		\$ 100.00	\$ 100.00	
Teacher of the Year Plaque Engraving		\$ 40.00	\$ 40.00	
Website Domains	\$ 39.34	\$ 40.00	\$ 40.00	\$ 0.66
Woodbox - Annual Subscription	\$ 831.60	\$ 831.60	\$ 831.60	\$ -
Programs	Actual	Budgeted	GF Transfer	Variance
Battle of the Books Team Shirts *		\$ 150.00	\$ 150.00	
Campus Beautification *		\$ -	\$ -	
Culinary *	\$ 245.00	\$ 245.00	\$ 245.00	\$ -
Formal Closet *		\$ 200.00	\$ 200.00	
Geography and Spelling Bee *		\$ 500.00	\$ 500.00	
Halloween Scary Movie Night - Virtual		\$ 150.00	\$ 150.00	
Library's Million Word Challenge *		\$ 800.00	\$ 800.00	
Nurse Project - Girls' Undergarments *		\$ 100.00	\$ 100.00	
Pep Committee *		\$ 1,000.00	\$ 1,000.00	
Positive Behavior *		\$ 500.00	\$ 500.00	
Reflections Art Program *		\$ 500.00	\$ 500.00	
Restorative Justice/At-Risk/Homelessness *	\$ 173.29	\$ 500.00	\$ 500.00	\$ 326.71
STEM *		\$ 500.00	\$ 500.00	
Spirit Incentive Category *	\$ 150.00	\$ 2,500.00	\$ 2,500.00	\$ 2,350.00
Staff Spirit- Birthdays & Paydays *		\$ 200.00	\$ 200.00	
Support for Culminating Activites - 12th Grade - up to		\$ 1,000.00	\$ 1,000.00	
Support for Culminating Activites - 8th Grade - up to		\$ 2,500.00	\$ 2,500.00	
Support for Culminating Activites - 5th Grade - up to		\$ 2,500.00	\$ 2,500.00	
Veterans' Day Charity *		\$ 245.00	\$ 245.00	
Non-Unit Expense	Actual	Budgeted	GF Transfer	Variance
Council Extension Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ -
District Extension Fee	\$ 60.00	\$ 60.00	\$ 60.00	\$ -
Founders DayFreewill Offering		\$ -	\$ -	
Insurance Expense	\$ 258.00	\$ 232.00	\$ 232.00	\$ (26.00)
Music Scholarship to PTSA		\$ 100.00	\$ 100.00	
EXPENSE SUMMARY	\$ 5,362.76	\$ 26,462.60	\$ 26,462.60	\$ 3,487.10
	Actual	Projected	Variance	
Income	\$ 2,325.18	\$ 4,900.00	\$ 2,574.82	
Expense	\$ 6,265.22	\$ 27,365.06	\$ 21,099.84	
Available Gen Fund Balance as of 02/07/21	\$ 24,138.09			
Projected General Fund Year End Balance		\$ 5,613.07		

Programs_Club/ Balances As of 02/07/2021

Programs	SOCES PTSA					Total
	2018 Earmarked	2019 Earmarked	2020 Earmarked	2020-2021 Income	2020-2021 Expense	
Academic Decathlon	\$ 53.60	\$ -	\$ -			\$ 53.60
Allied	\$ -	\$ -	\$ -			\$ -
American Red Cross	\$ 92.80	\$ -	\$ -			\$ 92.80
Animal Welfare			\$ 82.80			\$ 82.80
Anime	\$ 20.10	\$ -	\$ 55.80			\$ 75.90
Armenian			\$ 108.16			\$ 108.16
Asian	\$ -	\$ -	\$ -			\$ -
AVID	\$ 299.80	\$ 50.40	\$ -			\$ 350.20
Band (\$3k from GF transfer)	\$ 1,111.75	\$ -	\$ -			\$ 1,111.75
Baseball			\$ 116.10			\$ 116.10
Basketball	\$ -	\$ -	\$ -			\$ -
Black Student Union	\$ 104.00	\$ 232.00	\$ 165.20			\$ 501.20
Boys & Girls			\$ 83.70			\$ 83.70
Boys Basketball Team	\$ -	\$ 1.35	\$ -			\$ 1.35
Boys Soccer	\$ -	\$ -	\$ -			\$ -
BSU	\$ -	\$ -	\$ -			\$ -
Catholic	\$ 63.43	\$ -	\$ -			\$ 63.43
Choir	\$ -	\$ -	\$ -			\$ -
Cheer	\$ -	\$ -	\$ 96.30			\$ 96.30
Cheer Jr	\$ -	\$ 87.00	\$ 96.30			\$ 183.30
Chemistry	\$ -	\$ 72.00	\$ 62.10			\$ 134.10
Class of 2020	\$ 212.17	\$ -	\$ 4,586.30	\$ 889.86		\$ 5,688.33
Class of 2021	\$ 7,620.08	\$ -	\$ 282.00	\$ 574.70		\$ 8,476.78
Class of 2022	\$ 2,003.91	\$ 124.00	\$ 322.00			\$ 2,449.91
Class of 2023	\$ 1,146.91	\$ 1,462.13				\$ 2,609.04
Class of 2024	\$ 4,087.84	\$ -	\$ 296.00			\$ 4,383.84
Class of 2025	\$ 33.02	\$ -	\$ -			\$ 33.02
Class of 2026	\$ -	\$ 716.52	\$ -			\$ 716.52
Culinary (Inc transf from GF*)	\$ -	\$ 118.00	\$ -			\$ 118.00
Dance Production	\$ -	\$ 64.00	\$ 119.00			\$ 183.00
DIY	\$ -	\$ -	\$ -			\$ -
Drama		\$ 20.00	\$ 117.90			\$ 137.90
Drawing	\$ -	\$ -	\$ -			\$ -
Elementary Journalism	\$ -	\$ -	\$ -			\$ -
Film	\$ 16.90	\$ -	\$ 66.60			\$ 83.50
Football Team	\$ -	\$ -	\$ -			\$ -
French	\$ 30.00	\$ -	\$ -			\$ 30.00
Garden	\$ -	\$ 21.60	\$ -			\$ 21.60
Girls Basketball Team		\$ 103.60	\$ 723.60			\$ 827.20
Glee	\$ -	\$ 164.80	\$ -			\$ 164.80
Global Awareness	\$ -	\$ -	\$ -			\$ -
Good Samaritan	\$ 57.20	\$ -	\$ -			\$ 57.20
GSA			\$ 6.05			\$ 6.05
High School Choir	\$ 84.80	\$ -	\$ -			\$ 84.80
Hunger Project			\$ 46.98			\$ 46.98
Kare for Cali	\$ -	\$ -	\$ -			\$ -
Key	\$ 255.20	\$ 245.60	\$ 117.90			\$ 618.70
Kindness	\$ -	\$ 48.70	\$ -			\$ 48.70
Korean	\$ 122.00	\$ 220.80	\$ 198.90			\$ 541.70
Kpop			\$ 16.20			\$ 16.20
Latinos Unidos	\$ -	\$ -	\$ 85.41			\$ 85.41

Programs_Club/ Balances As of 02/07/2021

Programs	SOCES PTSA					Total
	2018 Earmarked	2019 Earmarked	2020 Earmarked	2020-2021 Income	2020-2021 Expense	
Leadership	\$ 46.00	\$ -	\$ -			\$ 46.00
Media (Yearbook/Journalism)	\$ 58.00	\$ 437.60	\$ 45.00			\$ 540.60
Minecraft	\$ -	\$ -	\$ 162.80			\$ 162.80
Ms. Iranmanesh's Class	\$ -	\$ 725.00	\$ 370.00			\$ 1,095.00
Ms. Nelson's Class		\$ 865.52	\$ 3,947.86			\$ 4,813.38
National Honor Society (NHS)	\$ -	\$ 112.00	\$ -			\$ 112.00
Nintendo Fan	\$ -	\$ -	\$ -			\$ -
Operation Smile	\$ -	\$ -	\$ 99.00			\$ 99.00
Pegasus Art Magazine	\$ -	\$ -	\$ -			\$ -
Photography	\$ 96.00	\$ -	\$ -			\$ 96.00
Picture Perfect Photography	\$ -	\$ -	\$ -			\$ -
Projects Rishi	\$ 171.00	\$ 19.20	\$ 57.60			\$ 247.80
Republic of PC	\$ -	\$ -	\$ -			\$ -
RioT	\$ -	\$ 62.40	\$ -			\$ 62.40
Robotics	\$ 20,612.55	\$ 2,648.50	\$ 6,729.31			\$ 29,990.36
Running	\$ 467.00	\$ 201.80	\$ 85.40			\$ 754.20
Save A Child's Heart			\$ 81.00			\$ 81.00
Save the Beach	\$ 155.00	\$ -	\$ 140.40			\$ 295.40
Science Bowl	\$ -	\$ -	\$ -			\$ -
Softball			\$ 528.30			\$ 528.30
Speech and Debate	\$ 112.00	\$ 50.40	\$ -			\$ 162.40
Students for Peace	\$ -	\$ 116.80	\$ -			\$ 116.80
Swim	\$ -	\$ 136.00	\$ -			\$ 136.00
Table Tennis	\$ 80.20	\$ -	\$ -			\$ 80.20
Tennis	\$ 31.90	\$ -	\$ -			\$ 31.90
Thespian Trip	\$ 437.64	\$ 57.60	\$ 121.50			\$ 616.74
Tri M	\$ 1,138.00	\$ 526.40	\$ 452.70			\$ 2,117.10
UNICEF	\$ 149.00	\$ -	\$ 411.00			\$ 560.00
VAMS	\$ -	\$ -	\$ -			\$ -
VAPA	\$ -	\$ -	\$ -			\$ -
Veggie	\$ 89.00	\$ -	\$ -			\$ 89.00
Video Game - HS	\$ -	\$ -	\$ -			\$ -
Visual Voices			\$ -			\$ -
We Day			\$ 22.50			\$ 22.50
Yearbook	\$ -	\$ -	\$ -			\$ -
Youth & Gov't	\$ -	\$ -	\$ -			\$ -
Total	\$ 41,058.80	\$ 9,711.72	\$ 21,105.67	\$ 1,464.56	\$ -	\$ 73,340.75

SOCES PTSA Calendar 2020-21

Date	Event	Time
Wednesday, September 2, 2020	PTSA Board Meeting	8:30 AM
Friday, September 11, 2020	Team SOCES Meeting	8:30 AM
Wednesday, October 7, 2020	PTSA Board Meeting	10:45 AM
Wednesday, October 28, 2020	PTSA Board Meeting	10:30 AM
Friday, November 13, 2020	Team SOCES Meeting	8:30 AM
Wednesday, November 25, 2020	PTSA Board Meeting	10:30 AM
Wednesday, December 16, 2020	PTSA Board Meeting	10:30 AM
Wednesday, January 27, 2021	PTSA Board Meeting	10:30 AM
Friday, February 12, 2021	Team SOCES Meeting	8:30 AM
Wednesday, February 24, 2021	PTSA Board Meeting	10:30 AM
Wednesday, March 24, 2021	PTSA Board Meeting	10:30 AM
Friday, April 9, 2021	Team SOCES Meeting (PTSA Election)	8:30 AM
Wednesday, April 28, 2021	PTSA Board Meeting	10:30 AM
Friday, May 14, 2021	Team SOCES Meeting	8:30 AM
Wednesday, May 26, 2021	PTSA Board Meeting	10:30 AM
Wednesday, June 23, 2021	PTSA Board Meeting	10:30 AM

** times are subject to change. Any requests you wish to be reviewed by the association should be submitted to the Executive Board in advance of their meetings. Dates are noted.*

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