

# SOCES PTSA

## Association Meeting Agenda

4/9/21 8:30 AM

<b>1. CALL TO ORDER</b>	Cybele Constantin, President
<b>2. APPROVAL OF MINUTES</b>	Review minutes
<b>3. FINANCIAL REPORTS</b>	Treasurer: Cathy Kohm
<b>Report of the Executive Board</b>	<ul style="list-style-type: none"><li>• <b>Update-</b> The board approves a student scholarship funding request for science materials for \$48.09 to be taken from an already disbursed budget line – Ms. Nelson’s Class.</li><li>• <b>Motion -</b> The board further recommends the approval of any subsequent requests for science supplies from students and the funds will be taken from their associated teacher’s fund, if available.</li><li>• <b>Recap of discussion on handling program monies and carryover funds.</b></li><li>• <b>Welcome back to school</b></li></ul>
<b>4. Committee Reports</b>	
<b>5. UNFINISHED BUSINESS</b>	
<b>6. NEW BUSINESS</b>	
Election <ul style="list-style-type: none"><li>• Parliamentarian will read rules from bylaws on following page</li><li>• Report of the Nominating Committee</li><li>• Request for nominations from floor</li><li>• Election</li></ul>	<ul style="list-style-type: none"><li>• Parliamentarian</li><li>• Nominating Committee Chair</li><li>• President</li><li>• President</li></ul>
<b>7. ANNOUNCEMENTS</b>	
<b>8. ADJOURNMENT</b>	

**SOCES PTSA Association Meeting**  
**February 12, 2021 at 8:30 AM via Zoom**

**Attendees:** See Meeting Roster.

**Call to Order:** President Cybele Constannon called the meeting to order at 8:32 AM.

**Pledge of Allegiance:** Denise Dupont led the Pledge of Allegiance.

**Report of the Executive Board:**

The Board recommends that the PTSA allow the Senior Class (Class of 2021) to conduct community nights fundraising through February and the Junior Class (Class of 2022) can start fundraising in March. Rationale: This has been a tradition at school. It also allows groups to have equal opportunity to vendors (many of which have limitations on frequency of events, such as one per year per entity). Discussion held. Senior Class requests two days of Community Nights fundraising in the next 4 months. Senior Class is fundraising to offset cost of merchandise such as t-shirts and to rent a screen and a space large enough for cars to have a socially distanced alternative to the normal activities that cannot occur during the current pandemic. Senior Class currently has \$8,476.78. **Motion:** Debra Lewin moved to make a friendly amendment to the Executive Board motion that PTSA approve the two Class of 2021 Community Night fundraisers and that any required paperwork will be completed by the Class of 2021 Committee Chairs. **Adopted.**

**Approval of Minutes:** Minutes from the November 13, 2020 Association Meeting were reviewed and will stand as presented.

**Financial Reports:** Cathy Kohm presented. SOCES PTSA Budget to Actual report, Checks Report from November 12, 2020-February 7, 2021, and Program Clubs Balances as of February 7, 2021 were reviewed. Balance in Chase as of February 7, 2021 was \$147,705.38. Excluding funds held in trust for Clubs and Classes of \$73,340.75, \$25,000 set aside for Emergency Fund FY 2021-22, and \$25,000 set aside for Start-Up Funds for FY 2021-22, spendable cash as of February 7, 2021 was \$24,138.09. Financial Reports will be filed for audit. **Motion:** Cathy Kohm moved to approve Check Nos. 2887 through 2893 as reflected on the Treasurer's Report. **Adopted.**

**President / VP Updates:**

- a. **Communications:** Jessica Strong requested that PTSA provide \$100, \$50, and \$25 VISA cash gift cards to the Spelling Bee winners. She was advised that cash is not the favorable option for students. Cybele Constannon will investigate further on possibilities and will report back to the Association.
- b. **31<sup>st</sup> District Information:** There will be a 31<sup>st</sup> District Election. We will provide information about the election.
- c. **LAUSD:** LAUSD is rolling out a new fundraising platform where all PTAs, PTOs, and Boosters will have to submit paperwork through the LAUSD platform.

### **Commi ee Reports:**

- a. **Teacher Liaison:** Kris Rogers presented. There will be a Talent Show on April 9, 2021.
- b. **Parent Center:** Seta Margossian presented. Please see informaon posted on Schoology of the various resources available. For example, starng tomorrow, every Saturday from 9:00 AM to 11:30 AM seniors can get help with compleng FAFSA paperwork. The Parent Center connues to have Drop-In hours and to host workshops.
- c. **Class of 2022:** Class of 2022 has formed a Commi ee. Please let us know if you want to join the commi ee
- d. **Alumni Relaons :** Shantel Turner presented. Shantel is currently looking into potenal alumni acvies. Cathy Kohm suggested that Shantel reach out to Ms. Haskins about asking alumni to provide career advice to current students.
- e. **At-Risk / Homeless Commi ee:** Cybele Constann presented. Principal McGrath wants us to encourage families-in-need to seek out school and community resources and have PTSA focus efforts on community wide causes and not individuals in need.
- f. **Other:** Cathy Kohm reported that Mr. Zeccola would like to bring the Internaonal Baccalaureate Program to SOCES. The program provides courses similar to AP classes and if you complete the full program, you can enter college as a sophomore. He's looking for a commi ee of parents to explore whether we can bring this program to SOCES. Interested parents should contact Mr. Zeccola.

### **New Business:**

Nominang Commi ee: Kim Gohata, Cathy Kohm, and Denise Dupont were nominated to serve on the Nominang Commi ee. **Nominang Commi ee elected.**

Meeng adjourned at 9:56 AM

Kim Gohata, Secretary

Date	Type	Number	Description	Amount	Totals
<b>Chase</b>					
<b>Balance On Hand 2/3/2021</b>					<b>\$ 148,658.85</b>
<b>Deposited Income</b>					
02/03/2021	DEPOSIT		Class of 2021	\$ 410.00	
02/22/2021	DEPOSIT		Amazon	257.58	
02/22/2021	DEPOSIT		Class of 2021	212.01	
04/07/2021	DEPOSIT		PayPal	183.29	
				TOTAL	<u>\$ 1,062.88</u>
<b>Total Deposits</b>					<b>\$ 1,062.88</b>
<b>Checks</b>					
02/06/2021	CHECK	2892	Cybele Constantin, Welcome Back to School	\$ 471.25	
02/06/2021	CHECK	2893	Trinyon Heck, Bereavement and Spirit Incentives	82.00	
				TOTAL	<u>\$ 553.25</u>
<b>Total Disbursements</b>					<b>\$ 553.25</b>
<b>Balance On Hand 4/8/2021</b>					<b>\$ 149,168.48</b>
<b>Other Information</b>					

## **ARTICLE V – OFFICERS AND THEIR ELECTION**

### **SECTION 1.**

Each officer or board member of this association shall be a member of this association.

**SECTION 2.** The officers of this association shall be a president, *executive vice president*, secretary, treasurer, historian, and parliamentarian. These officers shall be elected annually with the exception of the parliamentarian, who shall be appointed by the president subject to the ratification of the executive board.

### **SECTION 4.**

\*\*\*a. The privilege of holding office shall be limited to members of the association whose dues are paid and who have been members of the association for at least thirty (30) days previous to nomination.

b. Individuals who are current members in any PTA or PTSA school in good standing must pay dues to this association upon nomination to office in order to qualify as members at the time of election.

### **SECTION 5.**

\*\*\*a. Only those persons who are eligible and who have signified their consent to serve if elected shall be nominated for or elected to office.

\*\*\*b. Nominees for the offices of president, treasurer, auditor, or any elected officer authorized to sign checks shall not be related by blood or marriage or reside in the same household.

### **SECTION 6.**

Election shall be held by ballot at the annual election meeting in April [month]. If there is but one nominee for any office, the ballot for that office may be dispensed with and the election held by voice vote.

### **SECTION 7.**

Officers shall serve for a term of one (1) year or until their successors are elected. (In the event that no successor is elected, the position is declared vacant. Vacant positions must be filled by the executive board-elect or executive board, per Article V, Section 10, and Section 11). No officer shall be eligible to the same office for more than two consecutive terms or hold more than one elected or appointed office. Officers shall assume their duties on July 1. No officer shall serve past the start of the next term unless elected to serve in that term. A person who has served in an office for more than six months of a full term shall be deemed to have served a full term in such office.

### **SECTION 8.**

The president-elect shall be entitled to be a delegate to the annual California State PTA Convention. An alternate and all other delegates to which the association is entitled shall be elected at an association meeting prior to convention. (See California State PTA

### **SECTION 11.**

A vacancy occurring in any office shall be filled for the unexpired term by a person elected by the executive board. Election to fill a vacancy shall require a majority vote of the executive board, with at least ten (10) days' previous notice. If notice is not given, the election to fill the vacancy shall require a two-thirds (2/3) vote. The *executive vice president* shall serve notice of the election to the executive board in case a vacancy occurs in the office of president. (Refer to Article VIII, Section 2f.)

Report of the Nominating Committee – Chair - Kim Gohata - Committee presents the following slate of candidates:

- President – Cybele Constantin
- EVP – Trinyon Heck
- Treasurer – Magnolia Dea
- Secretary – Kim Gohata
- Historian – Inna Arutyunian

**Voting** – Only unit members attending the meeting, who have been members for at least thirty (30) days, and whose dues are paid, are eligible to vote at an election

<b>SOCES PTSA Calendar 2020-21</b>		
<b>Date</b>	<b>Event</b>	<b>Time</b>
<b>Friday, April 9, 2021</b>	Team SOCES Meeting (PTSA Election)	8:30 AM
<b>Wednesday, April 28, 2021</b>	<b>PTSA Board Meeting</b>	10:30 AM
<b>Friday, May 14, 2021</b>	Team SOCES Meeting	8:30 AM
<b>Wednesday, May 26, 2021</b>	<b>PTSA Board Meeting</b>	10:30 AM
<b>Wednesday, June 23, 2021</b>	<b>PTSA Board Meeting</b>	10:30 AM
<p><i>* times are subject to change. Any requests you wish to be reviewed by the association should be submitted to the Executive Board in advance of their meetings. Dates are noted.</i></p>		